

KVCC ELT Advisory Board Minutes December 16, 2016

Present: Tom Keena, Mike Pruis, Kaj Carlson, LaJoyce Brooks, Diane Long, Kim Kohlhoff, Joy Beebe, Nick Tegethoff, Dan Rutherford

Meeting Started: 8:15am, ended 9:20am

Points of Discussion

1. LaJoyce made a motion to accept the April 22, 2016 minutes and Diane Long made a motion to support.
2. Licensing agreements were discussed for ELT software.
3. Budget approvals were discussed. Camera systems will be added to the ELT 215 course. Kim and Mike talked about building management systems. This would include adding security systems with key cards, cameras, and associated equipment into the program. Tom mentioned he will be working with Erick Rinehart on updating the ELT 238 in the future to include this subject.
4. ELT 120 has a new instructor, room, book/workbook and some added content such as motors, meters, high voltage gloves and AC drives. Kaj mentioned more hands on training is preferred.
5. ELT 224 Panel Design will be offered again starting in January 2017. Dan Crouch is the Instructor and can address Arc Flash standards. Mike asked if he could cover motor calculations also.
6. The subject of Arc Flash was discussed. Kim, Diane and Mike asked about KVCC offering a seminar possibly taught by Dan Crouch.
7. Kaj asked for a list of textbooks for the program so he could preorder apprenticeship books.
8. LaJoyce addressed the importance of proper signatures on paperwork for the Apprenticeship.
9. Next Advisory Meeting is scheduled for April 2017.
10. Motion to adjourn was made and agreed upon.

Minutes submitted by Tom Keena